



Constitution of the Club

Knutsford Rugby Club

1 Name

The club will be called KNUTSFORD RUFC and will be affiliated to the RFU.

2 Aims and objectives

The aims and objectives of the club will be:

- to offer coaching and competitive opportunities in RUGBY
- to promote the club within the local community and RUGBY
- to manage the SPORTS CLUB
- to ensure a duty of care to all members of the club
- to provide all its services in a way that is fair to everyone
- to ensure that all present and future members receive fair and equal treatment.
- to offer RUGBY to all

3 Membership

Membership should consist of officers and members of the club.

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted.

Members will be enrolled in one of the following categories:

- Full member
- Associate member
- Junior member
- Life member.

4 Membership fees

Membership fees will be set annually and agreed by the Executive/ Management Committee or determined at the Annual General Meeting. Fees will be paid annually in September.

5 Officers of the club

The officers of the club will be:

- Chair
- Vice Chair
- Honorary Secretary
- Treasurer



- Fixtures Secretary
- Publicity Officer
- any other relevant position.

Officers will be elected annually at the Annual General Meeting.
All officers will retire each year but will be eligible for re-appointment.

6 Committee

The club will be managed through the Management Committee consisting of:

- CRFU Representative
- Club President
- Club Chairman
- Vice Chairman
- Honorary Secretary

- Honorary Treasurer
- Fixture Secretary
- Publicity Officer

- Club Captain
- 1st XV Captain
- 2nd XV Team Manager

Only these posts will have the right to vote at meetings of the Management Committee.

The Management Committee will be convened by the Secretary of the club and held no less than 10 per year.

The quorum required for business to be agreed at Management Committee meetings will be: 9

The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.



7 Finance

All club monies will be banked in an account held in the name of the club.
The Club Treasurer will be responsible for the finances of the club.
The financial year of the club will end on: April .

An **audited** statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any cheques drawn against club funds should hold the signatures of the Treasurer plus up to two other officers.

8 Annual General Meetings

Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 21 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.

Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.

Elections of officers are to take place at the AGM.

All members have the right to vote at the AGM.

The quorum for AGMs will be 20.

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

9 Discipline and appeals

All complaints regarding the behaviour of members should be submitted in writing to the Secretary.



K N U T S F O R D R U F C
p l a y w i t h p r i d e

